

HACSA 3.6.

H A C S A M E M O R A N D U M

TO: HACSA Board of Commissioners

FROM: Don Williams, Housing Director

AGENDA ITEM: ORDER/In the Matter of Accepting a Bid and
Awarding Contract #06-C-0028 for Construction of
Riverview Terrace Parking.

AGENDA DATE: July 12, 2006

I. MOTION

IT IS MOVED THAT WILDISH CONSTRUCTION BE AWARDED A CONTRACT #06-C-0028 IN THE AMOUNT OF \$157,800 FOR RIVERVIEW TERRACE PARKING AND THAT AN ORDER TO THIS EFFECT BE SIGNED; AND AN AGREEMENT BE EXECUTED IN ACCORDANCE WITH BID DOCUMENTS.

II. ISSUE

Board approval is required to award a contract for the construction of a Riverview Terrace Parking lot, located in Cottage Grove, Oregon.

III. DISCUSSION

A. Background:

Five years ago, the Agency as part of its annual Capital Improvement Plan identified the need to add additional parking spaces at Riverview Terrace in Cottage Grove. Riverview Terrace has 60 units of housing, but only had 14 parking spaces. Working closely with the residents and the City of Cottage Grove we are now adding an additional 14 parking spaces. The scope of work includes making 4

handicapped parking spaces and re-striping the existing 14 spaces, removal and replanting of trees along Main Street and providing a screened access to our nearest neighbor. In addition to adding the new 14 spaces, we are required to add drainage from the new lot to River Road, provide irrigation to the new landscaping and lighting to the new lot.

B. Analysis

A formal bid process with a bid package was issued by the Agency for the required work, and the project was advertised in local papers. Two responsive bids were obtained, and the lowest bidder is both responsive and responsible and they have reviewed their bid and confirmed their costs.

C. Alternatives/Options

In that the public bidding process was employed, the lowest total bid of \$157,800 has no irregularities and is responsive and responsible, the prices are considered competitive, and there are sufficient budget funds to cover the project, we recommend award of the contract to Wildish Construction.

D. Recommendation

Approval of the proposed Motion.

E. Timing

Upon bid award, the contractor shall have ten days to provide the Agency with a signed contract. It is anticipated that all other necessary documents could be processed by July 31, 2006 and work would commence shortly thereafter.

IV. IMPLEMENTATION/FOLLOW-UP

Same as in Item III.E

V. ATTACHMENTS

Bid Recap Sheet.

**IN THE BOARD OF COMMISSIONERS OF THE
HOUSING AND COMMUNITY SERVICES AGENCY
OF LANE COUNTY, OREGON**

ORDER NO.

) IN THE MATTER OF ACCEPTING A BID
) AND AWARDING CONTRACT #06-C-0028
) FOR CONSTRUCTION OF RIVERVIEW
) TERRACE PARKING

WHEREAS, at a duly publicized time and place on June 22, 2006, Kathy Jensen, Contract Administrator for the Housing And Community Services Agency of Lane County, Oregon, opened bids on the following project: Contract #06-C-0028 for Riverview Terrace Parking.

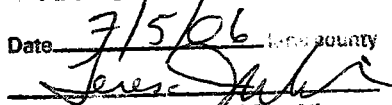
WHEREAS, funds are available to finance the project, and the Executive Director having so recommended, NOW, THEREFORE, IT IS HEREBY

ORDERED, that Wildish Construction be awarded the contract in the amount of \$157,800 for Construction of the Riverview Terrace Parking, and that the agreement be executed by the Executive Director in accordance with the bid documents. The contractor shall present a valid signed contract and shall satisfactorily complete all work within the specified contract time.

DATED this _____ day of _____, 2006

Chairperson
HACSA Board of Commissioners

**IN THE MATTER OF ACCEPTING A BID AND AWARDING CONTRACT #06-C-0028
FOR CONSTRUCTION OF RIVERVIEW TERRACE PARKING.**

APPROVED AS TO FORM
Date 7/5/06 Lane County

OFFICE OF LEGAL COUNSEL

HOUSING AND COMMUNITY SERVICES AGENCY OF LANE COUNTY

BID RESULTS RECORDContract # 06-C-0028 RIVERVIEW TERRACE PARKINGBid Opening: June 22, 2006 @ 2:00 PM

CONTRACTOR / BIDDER -->	<i>Weldich Construction</i>	<i>Pete Work Construction</i>		
BID FORM - COMPLETE, SIGNED, NOTARIZED	✓	✓		
INDEPENDENT CONTRACTOR CERT.	✓	✓		
INFORMALITIES OR IRREGULARITIES	✓	✓		
NON COLLUSIVE AFFIDAVIT	✓	✓		
SECTION 3 CERTIFICATION	✓ "No"	✓ "Yes"		
REPS/CERTS AND OTHER STATEMENTS	✓	✓		
ADDENDA RECEIPTS #1	✓	✓		
#2	✓	✓		
BID BOND (PERCENTAGE OR OTHER VALUE)	5% Bond	Check #817545		
TOTAL BASIC BID	\$ 134,500 ⁰⁰	\$ 143,631 ⁰⁰	\$ _____	\$ _____
Alternate #1 Exterior lights	\$ 5,900 ⁰⁰	\$ 4,777 ⁰⁰	\$ _____	\$ _____
Alternate #2 Planting Irrigation	\$ 8,100 ⁰⁰	\$ 6,961 ⁰⁰	\$ _____	\$ _____
Alternate #3 Trees & Shrubs	\$ 9,300 ⁰⁰	\$ 8,140 ⁰⁰	\$ _____	\$ _____
	157,800 ⁰⁰	163,509 ⁰⁰		
SUB CONTRACTOR REPORT RECEIVED	✓	✓		
RANKING - Basic Bid	<i>Low Price Bid</i>	#2		
Responsible Bid Accepted (Yes or No)	<i>yes</i>	<i>yes</i>		

BID RECORDER CERTIFICATION:

The above bids were opened at the appointed time and date and recorded accurately. This is a true and accurate recording of the bids.

*Larry J. ...*Date 6/22/06**CONTRACT ADMINISTRATOR CERTIFICATION:**

The above bids were opened at the appointed time and date and recorded accurately. This is a true and accurate recording of the bids.

*Larry J. ...*Date 6/22/06